

SHARE PCMH Guide Activity G



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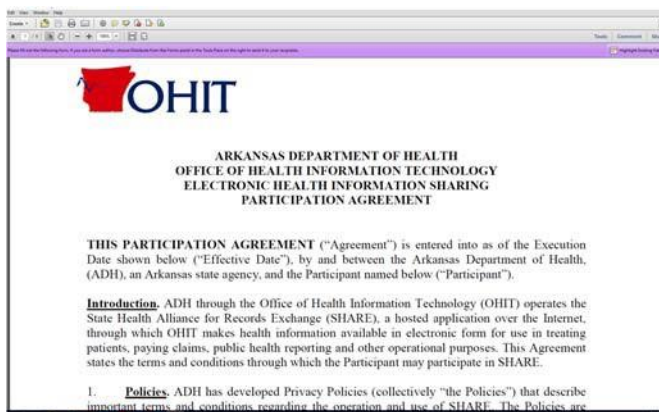
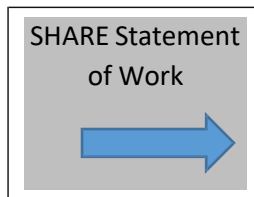
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PCMH Activity G: Join SHARE or participate in a network that delivers hospital discharge information to practice within 48 hours.

4 SIMPLE Steps

Step 1: Make sure that you have the SHARE contract (Participation Agreement and Statement of Work) for your clinic. Please see sample below:



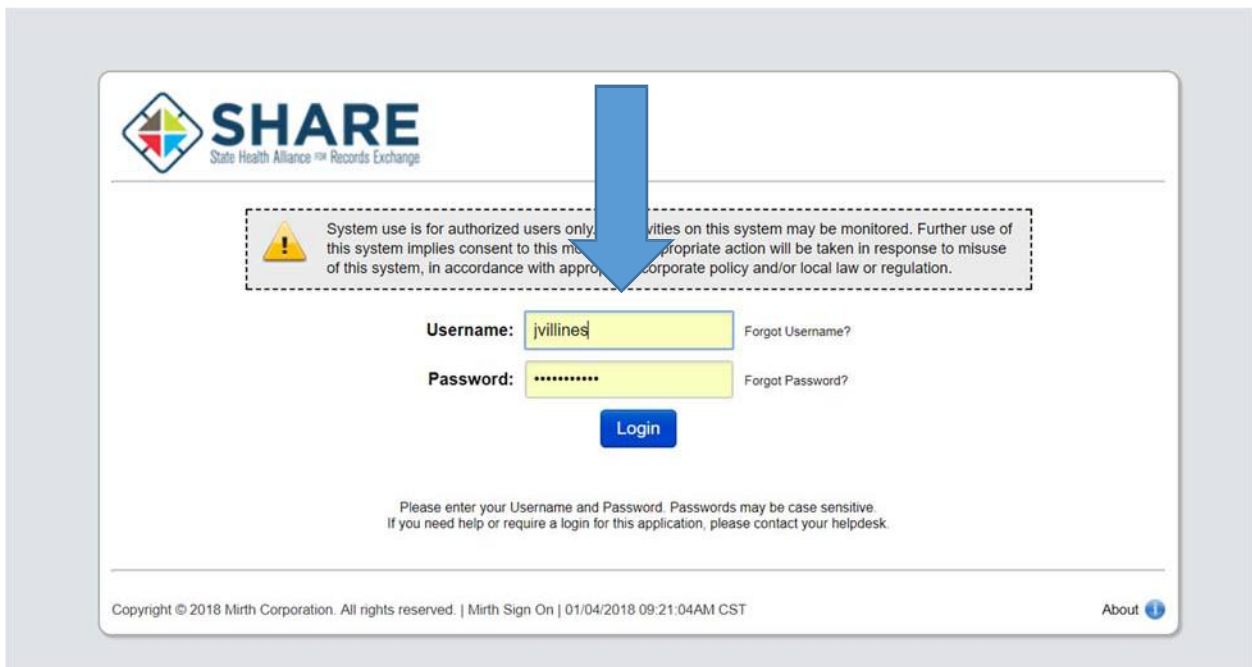
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Step 2:

Go to SHAREarkansas.com and login to your Secure Messaging account as seen below.

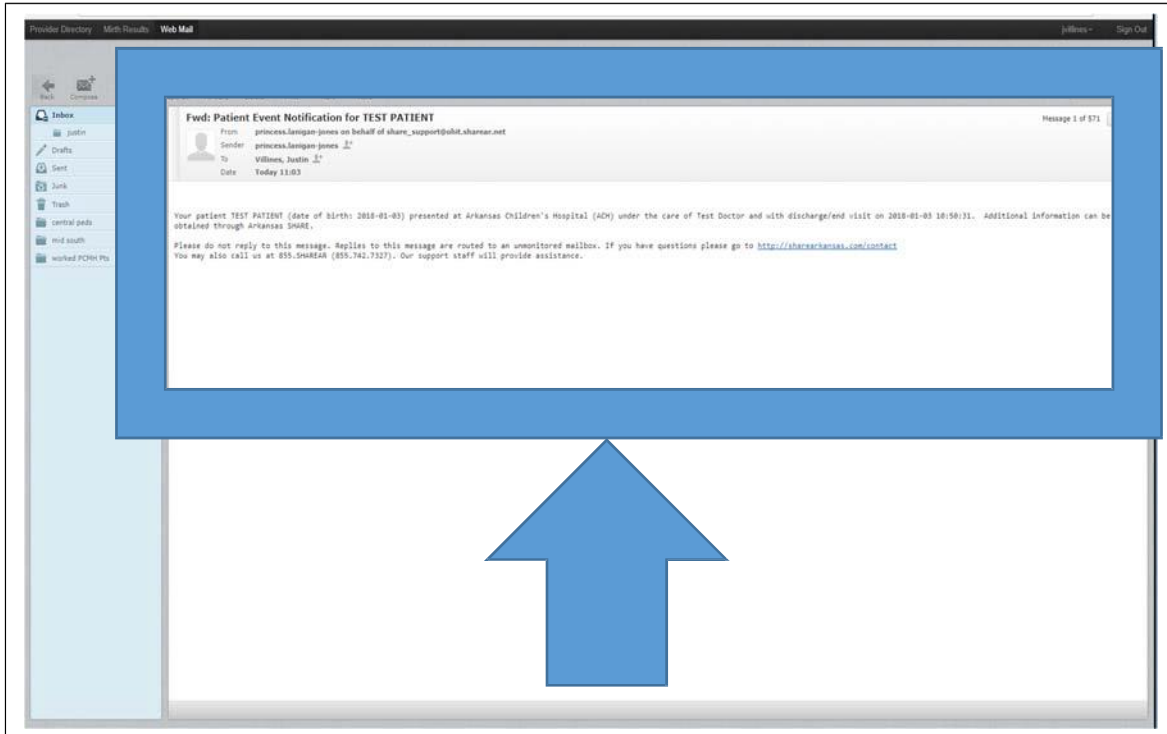


Put your login information and password to access SHARE:

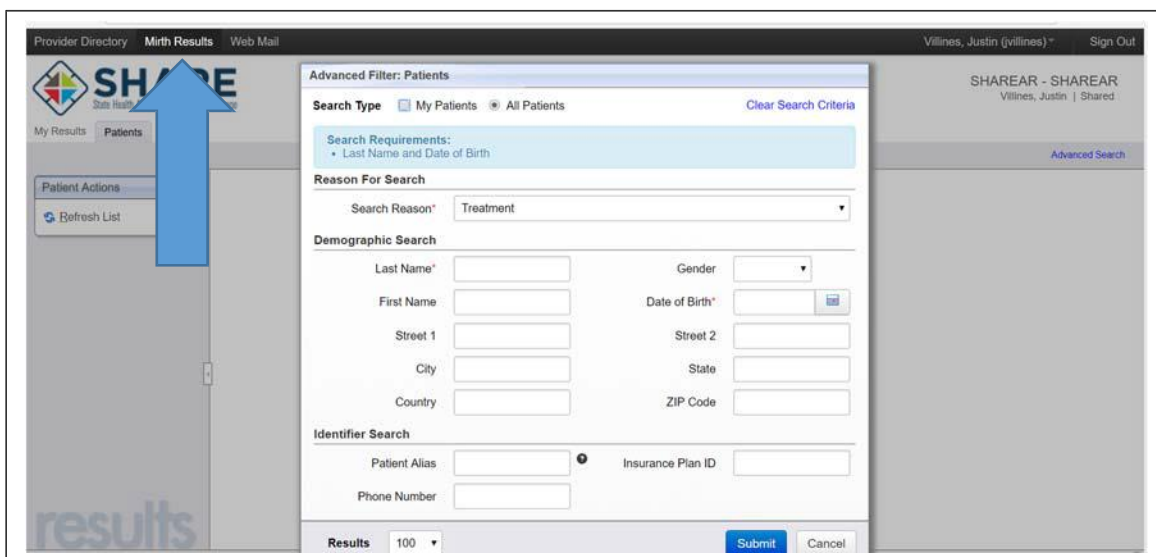


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Once you have logged into your Secure Messaging Account access the Event Notification that your PCMH Care Coordinator received via Secure Messaging of a patients' recent Admission/Discharge and Inpatient Encounter Discharge as seen below:



Step 3: Once you are logged in to your SHARE secure messaging you will need to toggle over at the top of the page to the Virtual Health Record (Mirth Results). Once you are in the Virtual Health Record you will need to look up the patient by last name and date of birth that you received the Event Notification so that you can bring up the patients' recent discharge summary:



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Step 4: Once you have accessed your patient you will need to look for the hospital encounter date from the recent event notification that you received as seen below:

The screenshot shows the SHARE patient portal interface. At the top, there are navigation links for 'Provider Directory', 'Mirth Results', and 'Web Mail'. The user is logged in as 'Villines, Justin (jvillines)'. The patient profile for 'Sharetest1, Paul A' is displayed, including his address and community ID. A blue arrow points to the 'Ambulatory Encounters (0)' table, which contains the following data:

Date	Admission Type	Source
05/20/2016		UAMS
05/12/2015	Elective	BRMC

When you have found the encounter, click on that encounter and it will take you to the hospital discharge (ER Visit/Inpatient Encounter Discharge).

The screenshot shows the 'Inpatient Encounters' window for Paul A. Sharetest1. A blue arrow points to the window title. The window displays the following information:

- Encounter Summary:** Status: Discharged, Admission Type: Elective, Admitted Date: May 12, 2015 8:55:00 AM, Discharged Date: May 15, 2015 3:15:00 PM, Service: SUR, Class: Inpatient, Encounter: RIGHT KNEE OJD, PRE OP, Reason: ARTHRITIS, HTN, Location: 55TH S4BT.1
- Associated Providers:** Mcconnell MD, Jason P (Admitting, Attending), Zetstrover MD, Baxter A (Attending), Mcconnell MD, Jason P (Attending, Provider)
- Source Information:** Source: Baxter Regional Medical Center, Received On: Aug 23, 2016 10:46:18 AM
- Conditions:** ACCIDENT NOS, TEAR MENISCUS NEC-CURREN, TOBACCO USE DISORDER, OTHER CHRONIC PAIN, BACKACHE NOS

*If you received the event notification and there was not a discharge summary available in SHARE, make note and document that you called the patient about their recent hospital visit and transfer back to your clinic for follow-up. **Please NOTE: You will only get event notifications and not the discharge summary from the following facilities:** *Advanced Care Hospital of White County*Baptist Health Extended Care Hospital*Baptist Health Medical Center-Arkadelphia*Baptist Health Medical Center-Conway*Baptist Health Medical Center-Heber Springs*Baptist Health Medical Center-Hot Spring County*Baptist Health Medical Center-Little Rock*Baptist Health Medical Center-N. Little Rock*Baptist Health Medical Center-Stuttgart*Baptist Health Rehabilitation Institute*CrossRidge Community Hospital *Lawrence Memorial Hospital*St. Bernard's Medical Center*Unity Health - Harris Medical Center*Unity Health - White County Medical Center*Washington Regional Medical System.