

## SHARE PCMH Guide Activity E



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**PCMH Activity E:** Join SHARE or participate in a network that delivers hospital discharge information to practice within 48 hours.

### **Activity E Deadline: 6/30/2025**

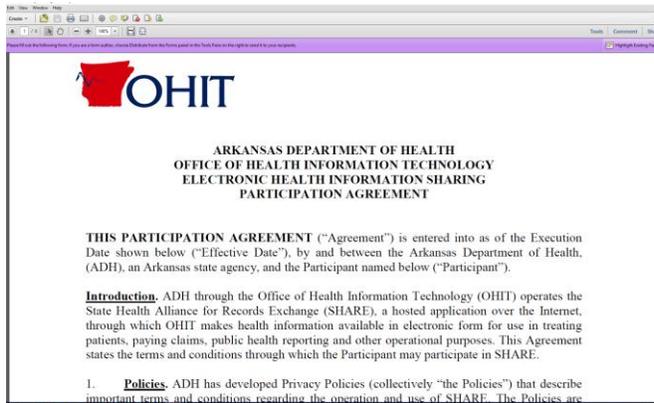
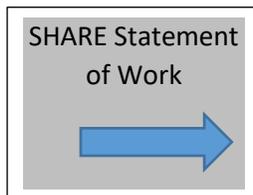
1. Indicate if the practice has joined SHARE.
  - a. Indicate the ability to access inpatient discharge information via SHARE.
  - b. Indicate the ability to access patient transfer information via SHARE.
2. If the practice has not joined SHARE, indicate if the practice participates in a network that delivers hospital discharge information to the practices within 48 hours of discharge.
3. Practices are to document completion of this activity via the QCI provider portal and attest that the described activity has been completed and that proper evidence of such can be provided upon request.

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## 4 SIMPLE Steps

### Step 1:

Make sure that you have the SHARE contract (Participation Agreement and Statement of Work) for your clinic. Please see sample below:



Provider Practice Statement of Work for SHARE HIE Connectivity

Date \_\_\_\_\_

Participant/Facility Name \_\_\_\_\_ Arkansas Office of Health Information Technology  
3501 N. University Ave., Ste. 420  
Little Rock, AR 72207  
Phone: 501-410-1999  
Fax: 501-978-0940

Billing Address \_\_\_\_\_

(City/State/Zip) \_\_\_\_\_

Phone \_\_\_\_\_ Project Champion or Trained Agent \_\_\_\_\_

Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Email \_\_\_\_\_ Phone Number (Direct Line) \_\_\_\_\_

Ops Lead \_\_\_\_\_ Number of Providers \_\_\_\_\_

Selective Interface	Product or Service	Implementation (one-time)	Monthly Fee	Annual
<input type="checkbox"/>	Non-Interface System with up to 100 Primary Clinical user prior to 10 secondary users and up to 1000 (for paper first and/or non-electronic system practice) includes Outreach & Education, Project Management, workflow analysis & implementation, user training, enablement procedures and staff to view clinical information (i.e. lab results, clinical summaries, discharge notes, etc.) used to send and receive clinical information (i.e. CPOE, clinical summaries, etc.) to other appropriate health care providers (i.e. eligible professionals and hospitals).	N/A	\$50	
<input type="checkbox"/>	Non-Interface System with up to 100 Primary & Secondary Clinical user and up to 1000 (for paper first and/or non-electronic system practice) includes Outreach & Education, Project Management, workflow analysis & implementation, user training, enablement procedures and staff to view clinical information (i.e. lab results, clinical summaries, discharge notes, etc.) used to send and receive clinical information (i.e. CPOE, clinical summaries, etc.) to other appropriate health care providers (i.e. eligible professionals and hospitals).	N/A	\$75	
<input type="checkbox"/>	Interface System with up to 100 Primary Clinical user and up to 10 secondary users, HIP to HIP connection and IM includes Outreach & Education, Project Management, Compliance Review & implementation, workflow analysis & implementation, VPM, Configuration, Mapping, technical testing, enables bi-directional or unidirectional clinical data exchange to include but not limited to: AIT, laboratory results, discharge and clinical summaries and other relevant clinical information. Pricing is contingent upon the number of defined interfaces as determined in the technical scoping.	N/A	\$50 per interface	
<input type="checkbox"/>	Interface System with up to 100 Primary Secondary Clinical user, HIP to HIP connection and up to 1000 (for paper first and/or non-electronic system practice) includes Outreach & Education, Project Management, Compliance Review & implementation, workflow analysis & implementation, VPM, Configuration, Mapping, technical testing, enables bi-directional or unidirectional clinical data exchange to include but not limited to: AIT, laboratory results, discharge and clinical summaries and other relevant clinical information. Pricing is contingent upon the number of defined interfaces as determined in the technical scoping.	N/A	\$75 per interface	
<input type="checkbox"/>	CDM Integration: Clinical Summary & Reporting, Project Management, Workflow Review, Configuration, Mapping and Technical Testing. Includes but not limited to: AIT, laboratory results, discharge and clinical summaries and other relevant clinical information. Pricing is contingent upon the number of defined interfaces as determined in the technical scoping.	Waived	\$75 per connection	
<input type="checkbox"/>	Delivery: Project must be adequately scoped to define desired functionality.	Waived	\$1,500	
<input type="checkbox"/>	Printed Patient Panel Build and Upload for event specific uses.	Waived	N/A	

Provider Practice Statement of Work - February 2017



Provider Practice Statement of Work for SHARE HIE Connectivity

<input type="checkbox"/> Implementation/Regulatory Reporting Implementation Only (200 fee)	Waived	\$50 or Waived
<input type="checkbox"/> Public Health Reporting (Public Health Reporting Only (200 fee)	Waived	\$50 or Waived

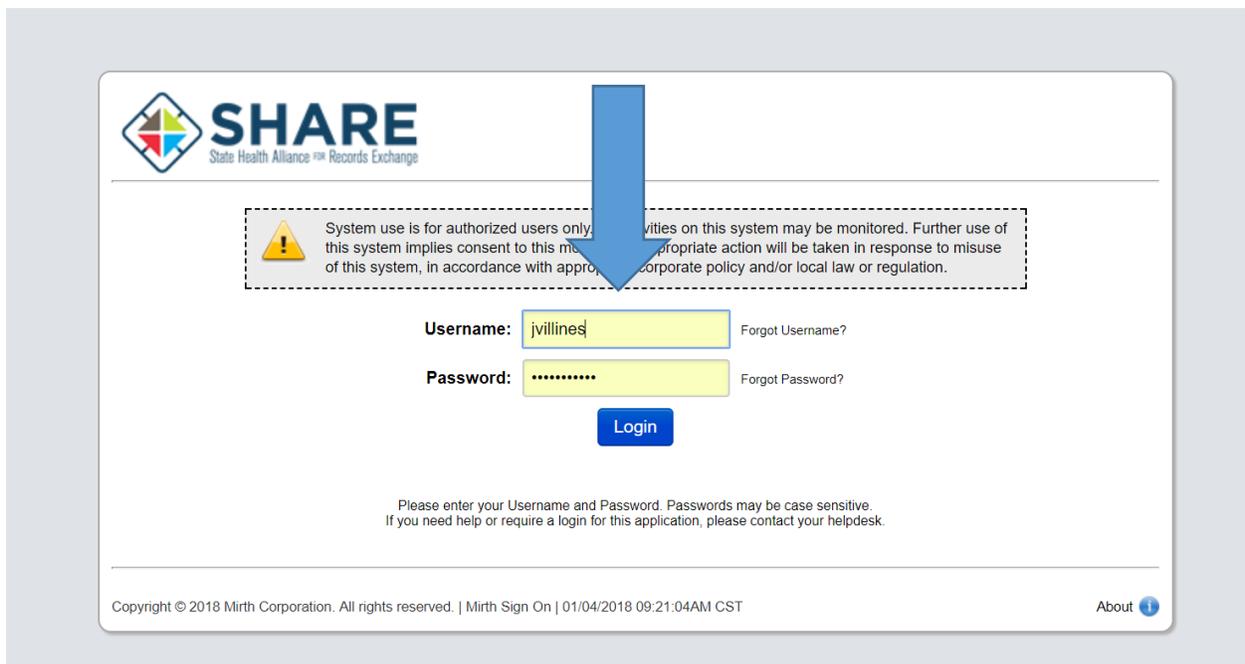
### Step 2:

Go to SHAREarkansas.com and login to your Secure Messaging account as seen below.

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Put your login information and password to access SHARE:



Once you have logged into your Secure Messaging Account access the SHARE **24 Hour Daily Report** that your PCMH Care Coordinator received via Secure Messaging of a patients' recent Admission/Discharge and Inpatient Encounter Discharge as seen below:

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## SAMPLE 24 Hour Daily Report



### SHARE Hospitalization Report



The following patient(s) has presented with an encounter:

Last Name	First Name	DOB	Patient's Phone	Payer Relationship	Name of Hospital	Attending Provider	Primary Diagnosis	Description of Visit	Type of Visit	Date and Time
Ball	Lucille D	10/24/2008		Medicaid	Drew Memorial	Brian Beans	Crohn's disease, unspecified, with unspec	Discharge/End Visit	Emergency Room	04/27/2021 23:45
Taylor	Tim F	3/30/1965	(501) 555-6655		Drew Memorial	Charlie Russ	Major depressive disorder, recurrent, un	Discharge/End Visit	Inpatient	04/28/2021 00:45
Smith	John	9/1/2017	(479) 555-5555		Magnolia Hospital	Mary Moon	Type 2 diabetes with ketoacidosis	Outpatient to Inpatient	Outpatient to Inpatient	04/28/2021 02:30
Duck	Donald	2/4/1982			UAMS	John Smith	Back pain	Admission	Emergency Room	04/28/2021 03:17
Mouse	Minnie	3/15/1942	(870) 555-5555	Medicare PCF	UAMS	John Smith	Contact with exposure to covid-19	Discharge/End Visit	Emergency Room	04/28/2021 11:25
Mouse	Mickie	5/18/1942	(870) 123-4567		Drew Memorial	Jane Doe	Strain of unspecified muscle	Discharge/End Visit	Inpatient	04/28/2021 14:32
Gilmore	Lorelai	4/11/1935	(479) 123-4567		ACH	Ricky Ball	Shortness of Breath	Admission	Emergency Room	04/28/2021 16:45
Glitter	Poppy	9/19/1967			Baptist Health	Bill Silver	Acute viral hepatitis	Discharge/End Visit	Emergency Room	04/28/2021 19:00
VonSweet	Penelope	9/19/1937		Ark Health and Wellness	Drew Memorial	John Taylor	Unspecified pain	Admission	Emergency Room	04/28/2021 22:33
Wreck	Ralph	7/1/1962		Blue Cross	Mercy Health	Steve Emdee	COVID 19	Outpatient to Inpatient	Outpatient to Inpatient	04/28/2021 23:01
VonSweet	Penelope	9/19/1937		Ark Health and Wellness	Drew Memorial	John Taylor	abdominal pain	Discharge/End Visit	Emergency Room	04/28/2021 23:49

This report is a summary of your patient encounters who has had an event at a connected hospital in the last 24hrs.  
Additional information can be found at [SHAREArkansas.com](http://SHAREArkansas.com)

### Step 3:

Once you are logged in to your SHARE secure messaging you will need to toggle over at the top of the page to the Virtual Health Record (Mirth Results). Once you are in the Virtual Health Record you will need to look up the patient by last name and date of birth that you received the Daily Report so that you can bring up the patients' recent discharge summary:

The screenshot shows the 'Mirth Results' search interface. At the top, there are navigation tabs: 'Provider Directory', 'Mirth Results', and 'Web Mail'. The 'Mirth Results' tab is selected, and a blue arrow points to it. Below the navigation, there is a search form titled 'Advanced Filter: Patients'. The form includes a 'Search Type' section with radio buttons for 'My Patients' and 'All Patients'. Below that, there are 'Search Requirements' and a 'Reason For Search' dropdown menu. The 'Demographic Search' section contains fields for Last Name, First Name, Date of Birth, Gender, Street 1, Street 2, City, State, Country, and ZIP Code. The 'Identifier Search' section contains fields for Patient Alias and Insurance Plan ID. At the bottom of the form, there is a 'Results' dropdown set to '100', a 'Submit' button, and a 'Cancel' button. The background shows the SHARE logo and the user's name 'Villines, Justin (jvillines)' and 'Sign Out' link.

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**Step 4:** Once you have accessed your patient you will need to look for the hospital encounter date from the recent 24 Hour Daily Report that you received as seen below:

The screenshot shows the SHARE patient portal interface for Paul A. Sharetest1. The patient's name and address are displayed at the top. Below this, there are several summary tables:

- Laboratories (3):** Table with columns Date, Name, Source. Includes entries for BASIC METABOLIC and URINALYSIS W/...
- Documents (0):** Empty table.
- Ambulatory Encounters (0):** Table with columns Date, Admission Type, Source. Includes an entry for 05/12/2015 Elective at BRMC. A blue arrow points to this table.
- Medications (20):** Table with columns Date, Name, Source. Includes entries for Amiliza, Baclofen, Citalopram, Gabapentin, Gas-X, Macrobid, and Midodrine HCl.
- Allergies (12):** Empty table.
- Vitals (8):** Table with columns Name, Value, Collected. Includes entries for HEIGHT, WEIGHT, Temperature, Blood Pressure, Pulse, and Respiration.
- Conditions (15):** Table with columns Date, Name, Source. Includes an entry for TOTAL KNEE R... at BRMC.
- Procedures (1):** Empty table.
- Transcriptions (0):** No Transcriptions to display.

When you have found the encounter, click on that encounter and it will take you to the hospital discharge (ER Visit/Inpatient Encounter Discharge), see below.

The screenshot shows the 'Inpatient Encounters' page for Paul A. Sharetest1. The page displays the following information:

- Encounter Summary:** Status: Discharged, Admission: Elective, Admitted Date: May 12, 2015 8:55:00 AM, Discharged Date: May 15, 2015 3:15:00 PM, Service: SUR, Class: Inpatient, Encounter Reason: RIGHT KNEE DJJ, PRE OP, ARTHRITIS, HTN, Location: 55TH.5407.1
- Associated Providers:** Admitting Provider: Mcconnell MD, Jason P; Attending Provider: Zztstprovider MD, Baxter A; Attending Provider: Mcconnell MD, Jason P.
- Source Information:** Source: Baxter Regional Medical Center, Received On: Aug 23, 2016 10:46:18 AM.
- Conditions:** Table with columns Name, Type, Date, Details. Includes entries for ACCIDENT NOS, TEAR MENISCUS NEC-CURREN, TOBACCO USE DISORDER, OTHER CHRONIC PAIN, and BACKACHE NOS.
- Procedures (1):** Table with columns Reported, Source. Includes an entry for US UNSPEC 04/07/2018 FPC.

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\*If you received the 24 Hour Daily Report and there was not a discharge summary available in SHARE, make note and document that you called the patient about their recent hospital visit and transfer back to your clinic for follow-up.

Please NOTE: You will only get 24 Hour Daily Report and not the discharge summary or any patient results in SHARE from the following facilities at this time:

- \*CrossRidge Community Hospital
- \*Lawrence Memorial Hospital
- \*St. Bernard's Medical Center
- Saint Bernard's Behavioral Health

### The Following Hospitals are not connected to SHARE at present:

#### ➤ Acute Care Hospitals

- \*Christus St. Michael's Health System
- \*Fulton County Hospital
- \*Johnson Regional Medical Center
- \*Little River Memorial Hospital
- \*Southwest Arkansas Regional Medical Center

#### LTC Hospitals

- Cornerstone Hospital of Little Rock
- Southeast Rehabilitation Hospital

#### BH Hospitals

- OakRidge Behavioral Center
- Piney Ridge Treatment Center & Inpatient Hospital
- Valley Behavioral Health System
- Vantage Point Behavioral Health
- Riverview Behavioral Health Hospital
- Perimeter Behavioral of West Memphis
- Levi Hospital

\*Acute Care Hospital